DARTS Data Import Instructions

1. **Overview:** The information contained within DARTS is derived from two methods, data input directly into DARTS and/or data import from two systems of record. This document focuses on the data import process.

2. **Data Imports:** Data is imported into DARTS at the unit level. DARTS accepts data from two systems of record: 1) RCAS for Army National Guard and Reserve components and 2) eMILPO for Active component.

The RCAS MPDV is the official source of Reserve Component mobilization data imported into DARTS per instructions from RCAS Program Office. The ARNG SIDPERS 4 file set format has been replaced by the RCAS MPDV. The old format is no longer used.

a. **RCAS:** Currently RCAS AITS 1.1 is installed at all JFHQ's and RRCs on the RCAS Web server. Each RRC and JFHQ has a RCAS administrator who administers user account and roles to access RCAS applications including MPDV. Contact DOIM or DCSIM in their respective RRC/JFHQ to request access to RCAS MPDV.

The **RCAS Unit MOB Data** function provides the RRC/JFHQ Mobilization Officer with the capability to generate 13 files that can be exported to FORSCOM DARTS prior to deploying to a Mob Station. These files must be received by DARTS NLT 72 hours before soldiers' arrival at the mobilization station.

1. Send these files to the following email addresses: **Darts@forscom.army.mil** with cc to **Winklesj@forscom.army.mil**
2. Indicate in the email the following information:
   a. POC information: Name, Rank, phone number
   b. Mobilization station name

b. **eMILPO:** Data is imported from eMILPO to DARTS for Active Component UICs only. All personnel records for the UIC will be selected and imported. The following information should be included in an email:

1. POC information: Name, Rank, phone number
2. PPA Code OR UIC(s) (imports are not done on an individual basis)
3. Deployment station

When a PPA load is requested, active component UICs assigned to that PPA are selected and data is imported for all soldiers assigned to those UICs.

Send the request to: **Darts@forscom.army.mil** with cc to **Winklesj@forscom.army.mil**. Once this request is received the information should be visible within 72 hours.

3. Data imports REPLACE all records currently in the DARTS database; the imports do not update records. DARTS records that do not match to the current import are moved from the "Current Assigned UIC" to a holding UIC of "WWWWWW". For personnel records that do match, the personnel information is replaced but all SRP data is retained.

4. Any requests to import data outside of these established procedures must be approved and coordinated through FORSCOM POC:

Mr. James Winklesky
DSN: 367-7446 or 367- 6506
Commercial: (404)464-7446 or (404)464-6506
eMail: Winklesj@forscom.army.mil